



**2020 Vendor Information
& Application Package
2-DAY FESTIVAL**

Date: September 12 & 13, 2020
Festival Hours: 8:00 am – approx. 5:00pm
Saturday and Sunday
Location: Skaha Lake Park

Event Information and Demographics

The 20th Annual Penticton Dragon Boat Festival (PDBF) is a premier dragon boat festival that takes place annually in Penticton, BC. The event attracts nearly 3000 paddlers as well as family and friends. Our vendor's village brings out lots of locals to eat and shop.

Benefits

- Three 15-second announcements – 15 to 20 words each
- 10'x10' space in high traffic area between athletes' village and marshalling area

NEW for 2020: Returning vendors from prior years will be given first right of refusal to register and choose your location. **May 1, 2020** is the deadline to submit your application **and payment** for this year's festival. *After May 1, 2020*, the application process will be open to everyone and locations are assigned on a first-come, first-serve basis. The only way to guarantee your spot is to register AND pay by May 1, 2020.

Step 1: Email your application to:

Stacey Jones, Vendor Manager AND copy Launa Maundrell, PDBF

Email: simplysmartsolutionsbc@gmail.com & info@pentictondragonboat.com

Step 2: E-transfer your vendor fees to:

Launa Maundrell, PDBF - Email: info@pentictondragonboat.com

Please ensure your name matches what is on the application so we know where to apply the payment.

Alternatively, you can mail a cheque payable to "Penticton Dragon Boat Festival" to **860 Argyle St, Penticton BC V2A 5N7.**



Vendor Coordinator – Stacey Jones

Phone: 250-328-8605

Email: simplysmartsolutionsbc@gmail.com

For all your on-site and logistical questions/needs.

Please Note: Vendor Vehicles required for on site set-up will be permitted from 6:00–8:00a.m. All vehicles must be moved off site by 8:00 a.m. before festival start time.

Limited security is provided Friday and Saturday nights, but they cannot monitor every tent. Please take your merchandise and valuables off site in the evening. Vendors are responsible to secure their property.



2020 Vendor Application – All applications subject to approval.

VENDOR INFORMATION (please print legibly)	
Business Name	
Contact Name	
Business Address	
City / Province	
Website Address	
Cell Phone	
Email (required) *	

Brief Description of Items to be Sold:

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PRICE LIST	Prices include GST	2 day	1 day
Massage/Personal Services		\$185.00	n/a
Health/Medicinal Products			
Retail Items		\$350.00	190.00
Arts & Crafts (Local Handmade Items)		\$130.00	\$75.00
Community Groups/Non-profit		\$75.00	\$45.00

Payment Methods:

- E-transfer to info@pentictondragonboat.com. Add your Business Name to the comments if it is different from the email address you are transferring from.
- Please make cheques payable to **Penticton Dragon Boat Festival Society** and mail along with a copy of the registration form to: 860 Argyle Street, Penticton, BC V2A 5N7

LOCATION PREFERENCE (see attached map)

Choice 1	
Choice 2	
Choice 3	



The Festival reserves the right to determine the location of the vendor space on site. Exhibitors are responsible for all permits, insurance, and licensing they may require. All vendors requiring electrical connection are responsible for ensuring their wiring meets electrical code requirements. An electrician will be on site, and any modifications will be the sole responsibility, and at the expense, of the vendor

The Festival reserves the right to accept or refuse any applications. All applications subject to approval.

Set up Details:

1. Vendors are welcome to set up tents only on Friday. **NO SPIKES ARE PERMITTED** in the park per City regulations. Saturday set up time is 6:00-7:00 am and Sunday (for those only vending the one day) is 7:00-8:00 a.m. **Vendors must be set up within these timeframes.**
2. Your garbage must be removed from the site and put into the bins provided in the parking lot. Cardboard must be broken down and placed in the cardboard bin.

Vendor Signature: _____

Date: _____